

Council Officers

Council Members

President Stephen Stowe
First Vice President John Ricottone
Second Vice President Elizabeth Chan (IEP Rep)
Recording Secretary Xiaoqiong (Joyce) Xie
Treasurer



Wenming (Angie) Chen Tamara Stern (BP Rep)
 Yanqing (Angi) Chen Kevin Zhao
 Maya Rozenblat (ELL Rep) Meifang (Junmi) Chen



Resolution 2 (SY23-24)

Resolution To Increase the CEC 20 Administrative Assistant’s Compensation

Approved by a vote of 9 Yeses on August 9, 2023

- | | |
|-------------------------------------|---|
| 1. Stephen Stowe - Y | 6. Wenming (Angie) Chen - Y |
| 2. John Ricottone - Y | 7. Yanqing (Angie) Chen - Y |
| 3. Elizabeth Chan - Y | 8. Maya Rozenblat - Not Eligible |
| 4. Xiaoqiong (Joyce) Xie - Y | 9. Tamara Stern - Y |
| 5. Meifang Chen - Y | 10. Kevin Zhao - Y |

Sponsor: Stephen Stowe

Co-sponsors: John Ricottone, Yanqing Chen, Xiaoqiong Xie

WHEREAS, the Community Education Council for District 20 requires competent staff to support it in the fulfillment of its mission, powers, and duties, and

WHEREAS, the Community Education Council for District 20 is authorized by law to appoint, supervise, evaluate, and discharge an Administrative Assistant, and

WHEREAS, Kevin Vizhnay is currently employed as the Administrative Assistant. Since his hiring in the Fall 2022, Mr. Vizhnay has consistently performed the basic responsibilities of the position which includes liaising with Department of Education (DOE) staff, managing the CEC email and social media accounts, and scheduling CEC meetings. He is responsive, respectful and reliable. In addition, he has at times exceeded expectations including by researching and proposing solutions and improvements to existing CEC processes. For example, he researched and recommended a technology solution to make our hybrid meetings possible. He also has independently enhanced and upgraded the format and content of our social media accounts. He recently identified a much lower cost but more than sufficient webpage provider.

WHEREAS, we believe his salary of \$43,726 is too low for the ability he brings to the position which combines administrative and IT skills. We can afford to pay him an additional \$2,500. In the last 2 years, the CEC has never spent its full amount of budgeted money. In Fiscal Year 2021-22 we had \$14,651 unspent at the end of the year. And in Fiscal Year 2022-23, we had \$13,866 unspent at the end of the year.

RESOLVED that the Community Education Council for District 20 award Mr. Vizhnay \$2,500 in addition to his base compensation. This will increase his total annual compensation to \$46,226 from the current \$43,726.